

## NILGOSC Guides

Name of Guide	When to use
Member Guide to the Local Government Pension Scheme (NI)	To be given to employees or new councillors with the LGS1 form to advise them of the benefits of the Scheme.
Increasing Your Retirement Benefits	Available on request if member wishes to boost their benefits, for example by making Additional Pension Contributions or Additional Voluntary Contributions.
Retirement Guide	Will be sent out by NILGOSC with the member's claim forms before retirement.
Leaving the Local Government Pension Scheme (NI) before Retirement	Will be sent out by NILGOSC when a member defers their benefits.
Alternative Communications	Included in each Membership Pack and gives members the opportunity to tell us if they have any specific communication needs.
Decisions, Reviews and Complaints	Explains what decisions are made and what to do if a member is unhappy.
Equality Scheme Summary	Included in each Membership Pack and details how NILGOSC ensures equality of opportunity.
Welcome to the Scheme	To be given to employees or new councillors when they join the Scheme.
Re-joining the Scheme	Will be sent out by NILGOSC when a member re-joins the Scheme.

All forms and guides are available from our website at [www.nilgosc.org.uk](http://www.nilgosc.org.uk) or can be requested from [communications@nilgosc.org.uk](mailto:communications@nilgosc.org.uk)

## Other Useful Guides

<b>Name of Guide</b>	
Pensions – The Basics	Guide from the Pensions Service which gives a general overview of all pensions and member should read this before making any decision to opt out.
Approaching Retirement	Guide from Her Majesty's Revenue and Customs which may be of use to members thinking about retiring.
Prudential AVC Literature	Available on request if member is interested in making AVCs.